

Contra Costa College
College Instruction Committee
Minutes of Monday, September 28, 2020
Location: <https://4cd.zoom.us/j/96246823544>

CALL TO ORDER with Introduction of Guests. The online meeting was called to order at 2:15

CIC Chair: Mark Wong
Division Rep SES: Najia Azizi
Division Rep LA: Anthony Gordon
Division Rep AACE: Brianna Ayala
Division Reps NSAS: Leslie Alexander
SLO Coordinator: Brandy Gibson
Dean of Liberal Arts (Ex-officio): Jason Berner
Curriculum Specialist: Karen Ruskowski
Members not in attendance: Jennifer Ounjian was not in attendance.
Guests in attendance: Shelley Ruby, Elvia Ornelas-Garcia, Andrew Kuo, Romus Reece

CONSENT AGENDA ACTION ITEMS

Agenda: September 28, 2020
Action: Approved with changes to ENGL 225 (removed prereq of ENGL 142B, and updating prerequisite placement language to “eligibility to enroll in ENGL 001A or ENGL 001AX or placement based on multiple measure”)
Motioned: Leslie
Seconded: Anthony
All in Favor: Mark, Najia, Anthony, Brianne, Leslie
Abstained: None

Minutes: September 14, 2020
Action: Approved
Motioned: Brianne
Seconded: Leslie
All in Favor: Mark, Najia, Anthony, Brianne, Leslie
Abstained: None

ENGL-225 Memoir Writing
Non-Substantial: Removing prerequisite ENGL 142B, and updating prerequisite placement language to: “eligibility to enroll in ENGL 001A or ENGL 001AX or placement based on multiple measure”
This update is to satisfy UC transfer conditional approval requirements.

ENGL-002B Critical Thinking through Literature
Non Substantial: Content review. Adding handbook “A Writer’s Reference” by Diana Hacker and Nancy Sommers.
This update is to satisfy UC transfer conditional approval requirements.

ENGL-842N
Distance Education: New request for partially/fully online.

ART-102, 145, 184, 191, 245, 284
Distance Education: New request for partially/fully online.

MEDIA-101, 170
Distance Education: New request for partially/fully online.

COUNS-805N, 806N
Distance Education: (Emergency Situations) New request for partially/fully online

COUNS-103A
Distance Education: New request for partially/fully online.

COUNS-103B, 108, 120, 130, 140
Distance Education: Updated request for partially/fully online.

NURS-199, 210, 211, 230, 235, 236, 255, 256

Distance Education: Updated request for partially/fully online.

NURS-205, 212

Distance Education: Updated request for partially/fully online.

LARAZ-110, 141

Distance Education: New request for partially/fully online.

NON-CONSENT AGENDA ACTION ITEMS

SPCH-160B Forensics

Non-Substantial: Content Review: Changing lab hours to all Lab hours by arrangement. Currently the large block of time is a hindrance to registering for the course. *(This course was tabled on 9/14/20 for further discussion by department.)*

Action: Approved with changes: Written research assignments #2 and #4 removed in MOI. Add Participation in at least one intercollegiate competitive forensics and/or community event in objectives and to lab content. Change to 1-2 hours other performance in assignments and .5-1 for writing and reading assignments.

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

LIBST-110A Library and Information Research Skills

Non-Substantial: Content Review. Update methods of evaluation, methods of instruction, SLOs, and out of class assignments. *(This course was tabled on 9/14/20 for further discussion by department.)*

Action: Approved pending receipt of content review validation form.

Motioned: Leslie

Seconded: Brianne

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

PHYS-130 General Physics I

Non-Substantial: Content Review, Text book, assignments. *(This course was tabled on 9/14/20 due to lack of time.)*

Action: Approved

Motioned: Brianne

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

PHYS-230 General Physics II

Substantial: Content Review. Correct SAM code from Possibly Occupational (D) to Non-Occupational (E). Update catalog description, HW assignments, SLO method of assessment, and text book. Correct course title in COCI to include "II". *(This course was tabled on 9/14/20 due to lack of time.)*

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

PHYS-231 General Physics III

Substantial: Content Review. Correct SAM code from Possibly Occupational (D) to Non-Occupational (E). Update catalog description, HW assignments, and text book. Correct course title in COCI to include "III". *(This course was tabled on 9/14/20 due to lack of time.)*

Action: Approved

Motioned: Brianne

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

ESL-163 Grammar I

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives. These changes are a result of analysis of SLOA results. Also adding advisory option “ESL 050 or ESL 850N or Appropriate placement on ESL Guided Self-Placement” (updating wording of prerequisite placement language). *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Approved (bundled with ESL 863N)

Motioned: Najia

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

ESL-863N Grammar I

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives. These changes are a result of analysis of SLOA results. Also adding advisory option “ESL 050 or ESL 850N or Appropriate placement on ESL Guided Self-Placement” (updating wording of prerequisite placement language). *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Approved (bundled with ESL 163)

Motioned: Najia

Seconded: Leslie

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

ESL-183 Writing I

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives, Course Content, Methods of Instruction and Student Evaluation. These changes are a result of analysis of SLOA results. Also adding noncredit advisory option updating wording of prerequisite placement language. *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Tabled for lack of time

ESL-883N Writing I

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives, Course Content, Methods of Instruction and Student Evaluation. These changes are a result of analysis of SLOA results. Also adding noncredit advisory option updating wording of prerequisite placement language. *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Tabled for lack of time

ESL-186 Writing II

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives, Course Content, Methods of Instruction and Student Evaluation. These changes are a result of analysis of SLOA results. Also adding noncredit advisory option updating wording of prerequisite placement language. *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Tabled for lack of time

ESL-886N Writing II

Non-Substantial: Update information for both credit and noncredit (mirrored) versions of this course. Update Course Objectives, Course Content, Methods of Instruction and Student Evaluation. These changes are a result of analysis of SLOA results. Also adding noncredit advisory option updating wording of prerequisite placement language. *(These courses were tabled on 9/14/20 due to lack of time.)*

Action: Tabled for lack of time

College Level Reading and Writing Proficiency - Certificate of Competency (Noncredit)

New Certificate: 29-47 noncredit hours. Required courses: ENGL-842N and ENGL-800N.

Action: Approved pending TOP Code 4930.14 and CIP 32.0199 confirmation, 3 FTES first year, 8-10 FTES for two years, estimated 40-50 completers for first two years, will not require additional resources, and program won't affect existing curriculum.

Motioned: Leslie

Seconded: Brianne

All in Favor: Mark, Najia, Anthony, Brianne, Leslie, Jennifer

Abstained: None

DISCUSSION ITEMS

Content Review/Prerequisite Validation Form (*continued*) Integrating ASC resolutions into content review process. Tabled until we have a longer meeting with less agenda items, or mini meeting is scheduled.

Curriculum Manual Mark asked everyone to send in their comments regarding the CIC manual.

PRESENTATIONS FROM THE PUBLIC

Remember the Town Hall on Wednesday. Standard 2A will be presented by Jason.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be October 12, 2020.

Respectfully submitted by,

Lynette Kral

Academic Senate Office